

**DRAFT - UKIAH NATURAL FOODS
(A.K.A THE HOMESTEAD EXCHANGE)
MINUTES OF THE BOARD OF DIRECTORS**

The regular meeting of the Ukiah Natural Foods Board of Directors was convened on Monday, June 20, 2024, at 5:32 PM at Ukiah Natural Foods.

BOARD DIRECTORS PRESENT: Gideon Burdick (President), Tim Dolan (Treasurer), Angie McChesney (Vice President), Steven Turner, Christine Rodrigues (Secretary), Larry Mayfield, Ky Mayers, Thomas Chandler

BOARD DIRECTORS ABSENT: Steve Groff

STAFF PRESENT: Lori Rosenberg (General Manager)

President Burdick called the meeting to order at 5:32 P.M.

1. **Introductions and Check-Ins:**
2. **Brief Announcements; Confirm Agenda:**

Board Member Rodrigues **MOVED to approve the agenda.** Seconded by Board Member Turner.
MOTION PASSED.

Yes: Board Members;
Burdick, McChesney, Chandler Rodrigues, Mayfield, Mayers, and Turner

3. **Consent Agenda:**

President Burdick removed the May board minutes from the consent agenda as they were not presented in the meeting packet.

President Burdick **MOVED to approve the consent agenda with the change listed above.** Seconded by Board Member Mayfield. **MOTION PASSED.**

Yes: Board Members;
Burdick, McChesney, Rodrigues, Chandler, Dolan, Mayfield, Mayers, and Turner

4. **Strategic Plan:**

Secretary Rodrigues stated that the plan is very focused and very manageable. Secretary Rodrigues shared her screen and then reviewed the three goals within the strategic plan with the board. There was a discussion on each goal and changes were made as presented.

5. Executive Search - Consultant:

President Burdick stated that there have been conversations with several people along with head hunters the GM, and the fee is typically 20% of the salary. After the meeting with NCG last month, we did reach out to Melaine with Columinate, the price with Melaine would be a total of \$8k. The Executive Search Committee does have a proposal and that is to hire Melanie Reid.

The board had a discussion on the Headhunter/Recruiter and Melanie Reid.

President Burdick **MOVED to approve hiring Melaine Reid with Columinate for \$8,000.**
Seconded by Board Member Mayfield. **MOTION PASSED with on opposition.**

Yes: Board Members;
Burdick, McChesney, Rodrigues, Dolan, Mayfield, Mayers, and Turner
Opposition: Chandler

6. GM Report:

GM Rosenberg stated that May has been an amazing month in store sales, and we are really happy with the numbers and reported on what was in her report, and took any questions from the board.

7. Committee Reports:

Owner Relations - No report at this time.

Board Development - Board Secretary Rodrigues reported we are working on a Google Drive Training.

Finance Committee - Treasurer Dolan gave an overview of the Finance Committee report and said that in general, the trends are good and improving.

GMEC - No update/Report given.

Strategic Planning - Report was already given.

Farmer Loan - Vice President McChesney stated that this time we didn't link up with the Good Farm Fund as we missed the grant cycle.

Executive Search - Report was already given.

8. Little Questions:

None

9. Topics for Next Month:

- Strategic Planning
- Executive Search

10. Closing and Evaluation:

President Burdick adjourned the meeting at 6:45 P.M.

The next Meeting is on **July 15, 2024**, via Zoom

Submitted by Erica Ramirez, Board Administrator