



Dear Applicant,

Thank you for your interest in serving on the Ukiah Natural Foods Board of Directors. We invite you to complete an electronic Board Application Form that details your qualifications, interest in serving on the Board, background, and any other information that you feel is useful. Please keep your statement to a maximum of 300 words. Your statement letter will be published as your candidate statement in the election ballot and on the Co-op's website.

Directors have a duty to represent the member-owners at large and to act in their best interests, including a fiduciary responsibility to act in an informed and prudent manner. This responsibility requires preparation for and attendance at board meetings, on the third Monday of each month, attendance at board-training sessions, serving on at least two committees, and familiarity with the Co-op's bylaws, policies and financial statements. Each board term is a 3-year commitment.

UNF Co-op bylaws, Section 6.03, state:

Qualifications

(a) Directors shall be residents of California.

(b) Any natural person who is and has been a Member as an individual natural person for at least the one-hundred-eighty (180) days immediately preceding the first day of elections, including the month of the elections, and who is not disqualified by any other provisions of these Bylaws, is eligible to be a candidate for the Board of Directors.

(c) A maximum of one (1) eligible Member who is a paid employee of the Cooperative may serve on the Board of Directors at any one time, if not disqualified by any other provisions of these Bylaws.

(d) The following persons are excluded from serving on the Cooperative's Board of Directors at the same time they are also one of the following:

(1) The General Manager and any manager of the Cooperative;

(2) Persons of the same household or immediate family of a Director or of the General Manager or of any manager of the Cooperative;

(3) More than one person of a household or family unit.

Board members work together with understanding, mutual support, and respect to make decisions that enhance the viability of the Co-op.

A detailed description of a Board Member's responsibilities while serving their elected term is posted on UNF's website. We ask that you read the information carefully before submitting your electronic application. Attendance at one or more Co-op Board meetings is required prior to the election. We encourage you to attend the January 15 and/or February 19 Board meetings to introduce yourself and observe the Board proceedings. Please contact the Board Development Committee chair at board@ukiahcoop.com with any questions. Your electronic board candidate application must be submitted no later than 5:00pm, by Wednesday, January 31, 2024.

In Co-operation, The Board of Directors

Instructions to complete and file your application
at the end of this document. Paper applications will not be accepted.



BOARD CANDIDATE APPLICATION FORM
*This application must be received via email
no later than 5:00 pm January 31, 2024.*

NAME:

TELEPHONE:

E-MAIL ADDRESS: (email accessibility is a Board requirement)

MAILING ADDRESS:

MEMBER NUMBER: (candidate must be the owner of record on account)

MEMBER SINCE (year):

The following information and all balloting information will be published on the Co-op website.
***Your complete answers are required, and communicate to Co-op member-owners who you are
and why they should vote for you. Limit your answers to a 500-word total.***

- 1. Why would you like to serve on the Board of Directors of Ukiah Natural Foods?**
- 2. Describe how your experience, including education, training, and working with other groups or boards, will help you succeed as a board member.**
- 3. Which of the seven International Cooperative Principles (www.ica.coop) is most meaningful to you and why?**
- 4. Why are you a member of the Co-op?**
- 5. What are the most critical opportunities and challenges facing the Co-op in the next five to ten years?**

Signature _____ Date _____

Follow these steps to complete and submit your application:

- 1. Go to www.ukiahcoop.com for the application template**
- 2. Save the file to your computer as yourlastname.firstname.doc**
- 3. Add your answers**
- 4. Email the completed application to board@ukiahcoop.com**
- 5. Applications must be received no later than 5:00 pm, Friday, February 1**