

**DRAFT - UKIAH NATURAL FOODS  
(A.K.A THE HOMESTEAD EXCHANGE)  
MINUTES OF THE BOARD OF DIRECTORS**

The regular meeting of the Ukiah Natural Foods Board of Directors was convened on Monday, June 19, 2023, at 5:34 PM at Ukiah Natural Foods.

**BOARD DIRECTORS PRESENT:** Leo Buc (President), Gideon Burdick (Vice President), Tim Dolan (Treasurer), Angie McChesney (Secretary), Stephen Groff, Thomas Chandler, and Larry Mayfield

**GUESTS:** Steve Turner (Member-Owner), Christine Rodrigues (Member-Owner)

**STAFF PRESENT:** Lori Rosenberg (General Manager)

President Buc called the meeting to order at 5:34 P.M.

**1. Introductions and Check-Ins:**

**2. Brief Announcements; Confirm Agenda:**

Board Member Mayfield **MOVED to approve the agenda as presented.** Seconded by Board Member Burdick. **MOTION PASSED.**

Yes: Board Members;  
Buc, Dolan, Mayfield, Burdick, McChesney, Chandler, and Groff

**3. Consent Agenda:**

Board Member Mayfield **MOVED to approve the consent agenda with the last name correction of Christine Rodrigues.** Seconded by Secretary McChesney. **MOTION PASSED.**

Yes: Board Members;  
Buc, Dolan, Mayfield, Burdick, McChesney, Chandler, and Groff

**4. By-Law AdHoc Update:**

GM Rosenberg stated that a final draft from our Co-op attorney is in progress. We are hoping to have this soon so that the AdHoc committee can set up a meeting for any questions or concerns if needed.

**5. Pending Board Applications:**

President Buc stated that we have four applications, we have two open seats one that expires in April of 2024 and one that expires in April of 2025. MaryAnn Landis has withdrawn her application and the last interested party is not in attendance.

Vice President Burdick **MOVED to appoint Christine Rodrigues to the 2025 board seat.** Seconded by Board Member Mayfield. **MOTION PASSED.**

Yes: Board Members;  
Buc, Dolan, Mayfield, Burdick, McChesney, Chandler, and Groff

Board Member Mayfield **MOVED to seat Christine Rodrigues on the Board fo Directors.** Seconded by Board Member Groff. **MOTION PASSED.**

Yes: Board Members;  
Buc, Dolan, Mayfield, Burdick, McChesney, Chandler, and Groff

There was a discussion on the 2024 board seat, one of the two were present at the meeting. GM Rosenberg stated that we have the open seat and that we have one candidate that has been to two meetings and really shows interest and that we should seat him and then see what happens in the 2024 elections.

Board Member Chandler **MOVED to appoint Steve Turner to the 2024 board seat.** Seconded by Board Member McChesney. **MOTION PASSED.**

Yes: Board Members;  
Buc, Dolan, Mayfield, Burdick, McChesney, Chandler, and Groff

Board Member Mayfield **MOVED to seat Steve Turner on the Board fo Directors.** Seconded by Board Member Chandler. **MOTION PASSED.**

Yes: Board Members;  
Buc, Dolan, Mayfield, Burdick, McChesney, Chandler, and Groff

The new board members will have access to the Board Dropbox and can meet with GM Rosenberg when convenient for the new board members. At the in-person meeting in July GM Rosenberg will give everyone a store tour.

## 6. **Finance Materials:**

Treasurer Dolan stated that the month of May was our largest month of May in five years. An overview of the Finance Committee materials, audit, and ERC was discussed.

## 7. **GM Report:**

GM Rosenberg stated that we will have a new Marketing and Outreach Manager who will start tomorrow, ~~his name is~~ Dane Nelson, and the team is really excited about that. Our new Deli Manager is a week into the job, and we have a lot of changes happening within the Coop. June sales have been great, we are happy to see that.

There was a discussion on the interview process and about the Coop having HR resources to help

with gender identity, GM Rosenberg stated that yes we do and that employees are getting new name tags with staff pronouns listed if they so choose.

#### **8. Proposal for Retrofit of Refrigeration Rack for Compliance**

GM Rosenberg stated that we currently use refrigerant that will not comply with the new EPA regulations set by the State of California. The new refrigerant will enable us to be in compliance until 2030. The total cost of the retrofit project is \$35,772.75. I would recommend that the board approve this expenditure in the 2023 budget.

Treasurer Dolan **MOVED to approve the retrofit project in the amount of \$35,772,75 and take this out of the budget.** Seconded by Board Member Mayfield. **MOTION PASSED with one abstention.**

Yes:	Board Members; Dolan, Mayfield, Burdick, McChesney, Chandler, Turner, Rodrigues, and Groff
Abstain:	Buc

#### **9. Committee Reports:**

None at this time

#### **10. Little Questions:**

GM Rosenberg asked if everyone else felt the earthquake in Ukiah on Friday..

#### **11. Topics for Next Month:**

- Board Strategic Priorities (July)
- By-Law AdHoc Update
- Consulting Contact

#### **12. Closing and Evaluation:**

President Buc adjourned the meeting at 6:45 P.M.  
The next Meeting is on **July 17th, 2023** in person  
Submitted by Erica Ramirez, Board Administrator