

**DRAFT - UKIAH NATURAL FOODS
(A.K.A THE HOMESTEAD EXCHANGE)
MINUTES OF THE BOARD OF DIRECTORS**

The regular meeting of the Ukiah Natural Foods Board of Directors was convened on Monday, August 16, 2021, at 5:33 PM via Teleconference through Zoom.

BOARD DIRECTORS PRESENT: Leo Buc (Vice President), Larry Mayfield, Steve Oliveria, Angie McChesney (Secretary), John Bailey (Treasurer), and Beth Salomone

BOARD DIRECTORS ABSENT: MaryLou Leonard (President)

STAFF PRESENT: Lori Rosenberg (General Manager)

GUESTS: None

Vice President Buc called the meeting to order at 5:33 P.M.

1. Introductions and Check-Ins:

2. Brief Announcements; Confirm Agenda:

Board Member Salomone **MOVED to approve the agenda.** Seconded by Board Member Mayfield. **MOTION PASSED.**

Yes: Board Members;
Oliveria, Mayfield, Buc, Salomone, Bailey, and McChesney

Absent: Board Members;
Leonard

3. Board Education:

Board Member Salomone gave a brief presentation and reviewed a few board fundamentals on rules of order, board roles, board order, and respecting the process. We are part of a larger group and so forth.

The BDC will review the Board Roles and Responsibilities at the next meeting and look at updating them.

There was a discussion about moving the GM report off the consent agenda and to the regular agenda for the purpose of having a discussion on the report as its own item.

Board Member Salomone **made the motion to move the GM Report off the consent agenda and placing it on the regular agenda as a standing item.** Seconded by Board Member Mayfield. **MOTION PASSED.**

4. Consent Agenda:

Board Member Salomone **MOVED to approve the consent agenda and pulled the GM report and added it to the regular agenda for discussion as a stand-alone item.** Seconded by Board Member Mayfield. **MOTION PASSED.**

Yes: Board Members;
Oliveria, Mayfield, Buc, McChesney, Salomone, Bailey, and McChesney

Absent: Board Members;
Leonard

5. GM Report:

GM Rosenberg stated that she received a thank you card from a member as they really appreciated the webcart and being able to have that option for shopping. The new bike rack is installed and was constructed by a local community member. It is really beautiful. Solar panels will be installed in September. We are still waiting to hear back from the insurance about the claim as the roof needs to be fixed before they can get moving with the solar panels. GM Rosenberg stated that Yvonne the new Marketing Manager has been doing a great job and has great ideas. We are removing forward with different marketing things. We have also hired another person who is bilingual and will be in Yvonne's old position. We will be sending out invites to those who haven't shopped with us and have them come in, give them a t-shirt and try to have them come back and shop with us. Due to the increase in COVID cases, not much community outreach besides two presentations one to the Rotary Club and Kwanis-Club. GM Rosenberg stated that they have been selling out of Oco Time's items daily on all their food.

6. In-Person Meeting:

No in-person meeting in September, will revisit again in two months. GM Rosenberg stated that she may or may not be at the November board meeting.

7. Diversity, Equity & Inclusion:

VP Buc inquired if any committees wanted to discuss EDI conversations from their committees. Finance and BDC will add it to their agendas for the next meeting.

GM Rosenberg stated that she had a committee charter on EDI from another Coop Ashland and that she would be able to scan and send what they had to the Board. In the May Bulletin from NCG adopted an EDI vision statement and she read the statement to the board.

Board Member Salomone stated that the California State Water Board is the regulatory Agency for all water and they are developing a draft resolution as they recently had a workshop. It sounds like it's just an internal document about how the state water board has a lot of employees and how they're going to address Equity, Diversity, and Inclusion. Board Member Salomone explained more about the documents and a little bit of history behind the water board and how

was founded and based on. They worked for a year with different stakeholders and their employees to develop this draft resolution and had a workshop.

8. Committee Attendance:

Board Member Bailey stated he wanted to review committee attendance and just remind everyone that we are a small board and that attendance is important for the committees.

Board Member Salomone stated that if a meeting has to be rescheduled she would be interested to hear that and see about making it work so that everyone is there.

9. Little Questions:

GM Rosenberg reminded everyone about the Strategic Planning Meeting tomorrow.

Board Member Bailey asked about what will be happening to the store (Dry Cleaners) that burned down next door. GM Rosenberg stated she is not sure what will be going over in that space and just explained some of the issues that have been happening over there.

GM Rosenberg stated that she has submitted the exemption request form and supporting data to Calrecycle but have not heard back yet.

10. Topics for Next Month:

- Board Education
- F/U on Diversity, Equity, and Inclusion

11. Closing and Evaluation:

Vice President Buc adjourned the meeting at 6:40 P.M.

Next Meeting **September 20th, 2021** via Zoom

Submitted by Erica Ramirez, Board Administrator