



Dear Co-op Member,

Thank you for your interest in serving on the Ukiah Natural Foods Board of Directors. We invite you to complete a Board Application Form that details your qualifications, interest in serving on the Board, background, and any other information that you feel is useful. Please keep your statement to a maximum of three hundred words. The board has the authority to fill vacant terms, or uncontested applicants without a co-op wide election. Should a contested election be held, your statement letter will be published as your candidate statement in the election ballot and on the Co-op's website.

Roles and Responsibilities:

Directors have a duty to represent the member-owners at large and to act in their best interests, including a fiduciary responsibility to act in an informed and prudent manner. This responsibility requires preparation for and attendance at board meetings, on the third Monday of each month, attendance at board-training sessions, serving on at least two committees, and familiarity with the Co-op's bylaws, policies, and financial statements. Each board term is a 3-year commitment.

Qualifications:

UNF Co-op bylaws, Section 6.03, state:

Qualifications

- (a) Directors shall be residents of California.*
- (b) Any natural person who is and has been a Member as an individual natural person for at least the one-hundred-eighty (180) days immediately preceding the first day of elections, including the month of the elections, and who is not disqualified by any other provisions of these Bylaws, is eligible to be a candidate for the Board of Directors.*
- (c) A maximum of one (1) eligible Member who is a paid employee of the Cooperative may serve on the Board of Directors at any one time, if not disqualified by any other provisions of these Bylaws.*
- (d) The following persons are excluded from serving on the Cooperative's Board of Directors at the same time they are also one of the following:*
 - 1. The General Manager and any manager of the Cooperative;*
 - 2. Persons of the same household or immediate family of a Director or of the General Manager or of any manager of the Cooperative;*
 - 3. More than one person of a household or family unit.*

Board members work together with understanding, mutual support, and respect to make decisions that enhance the viability of the Co-op. Board members receive a 15% discount on purchases for their service on the board throughout their term. Included in this packet is a detailed description of a Board Member's responsibilities while serving their elected term. We ask that you read the information carefully before submitting your application. Attendance at one or more Co-op Board meetings is required prior to the election or being considered for appointment by the board. Please contact the Board Development Committee at board@ukiahcoop.com with any questions.

In Cooperation,

The Board of Directors, Ukiah Natural Foods

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