

**DRAFT - UKIAH NATURAL FOODS  
(A.K.A THE HOMESTEAD EXCHANGE)  
MINUTES OF THE BOARD OF DIRECTORS**

The regular meeting of the Ukiah Natural Foods Board of Directors was convened on Monday, May 16, 2022, at 5:30 PM via Teleconference through Zoom.

**BOARD DIRECTORS PRESENT:** Leo Buc (President), MaryLou Leonard (Vice President), Larry Mayfield, Steve Oliveria (Secretary), Tim Dolan (Treasurer), Angie McChesney, and Gideon Burdick

**STAFF PRESENT:** Lori Rosenberg (General Manager)

President Buc called the meeting to order at 5:30 P.M.

**1. Introductions and Check-Ins:**

**2. Brief Announcements; Confirm Agenda:**

Board Administrator Ramirez will be doing a Dropbox presentation as board education, this will be after #5.

Vice President Leonard **MOVED to approve the agenda with the revisions as presented.**  
Seconded by Board Member Mayfield **MOTION PASSED.**

Yes: Board Members;  
Oliveria, Mayfield, Leonard, Dolan, McChesney, Buc, Burdick

**3. Consent Agenda:**

Treasurer Dolan stated that the Finance Committee minutes need a change, the date of the next meeting needs to be corrected to June and not May.

Vice President Leonard **MOVED to approve the consent agenda with the revision as presented.**  
Seconded by Board Member Mayfield. **MOTION PASSED.**

Yes: Board Members;  
Oliveria, Mayfield, Leonard, Dolan, McChesney, Buc, Burdick

**4. GM Report:**

GM Rosenberg stated that the solar project was started today and should be completed within the next two to three weeks, the storage unit that the solar panels are in will be closed and that will be a cost savings. The price of refrigerant has gone up a lot and we are looking at a new system that will be eco-friendly. A new Deli Assistant Manager was hired and completed her first week. The management team went out for dinner after three years of not doing anything as a team, and it was great to be able to do that as a team, staff enjoyed it.

President Buc inquired the loyalty bot feature was going. GM Rosenberg stated that we just had our second training last week, this training was for staff and on the set-up of loyalty bot for the Co-op to use for value driven coupons to members. We're hoping that within a month it will be rolled out.

GM Rosenberg stated that Marketing Manager Boyd will be moving to part time and will be doing three days a week starting June 16<sup>th</sup>.

#### **5. Skill Set for Board Members (Incoming)**

Vice President Leonard stated that the BDC discussed this and that we are looking for some ideas on the skill set that we need and or want to join the board, we don't just want to add bodies but would like certain skill sets to assist the board. Such as skill sets to recruit people, finance, retired attorney, and so forth.

President Buc stated that we should look for skills that would be relevant to the strategic plan projects that that we have coming up for over the next two years.

There was discussion on giving a stipend to the board and it might be an enhancement for current and might help with recruiting new people.

Each committee will discuss skill sets for new board members and how it could further help each committee. BDC will also look at creating a recruitment plan. The finance and BDC will discuss stipends for board members and what that will look like.

#### **6. Board Education – Dropbox Presentation:**

Board Administrator Ramirez shared her screen and navigated through the board drobox for the board. There was discussion on the board having a shortcut for the drobox.

#### **7. Committee Reports:**

Secretary Oliveria stated the ORC reviewed and updated their charter. There was also a ceremony for the Scholarships at the College.

GMEC will have a meeting in June.

Treasurer Dolan stated that the Finance met and reviewed and updated their charter. Reviewed April sales, and Q1. We also received a big payment from the IRS and there was a discussion on insurance and that premium amount is going up substantially.

#### **8. Little Questions:**

None at this time.

#### **9. Topics for Next Month:**

- None Presented

**10. Closing and Evaluation:**

President Buc adjourned the meeting at 6:29 P.M.

Next Meeting **June 20th, 2022**, via Zoom

Submitted by Erica Ramirez, Board Administrator