

**FINAL - UKIAH NATURAL FOODS
(A.K.A THE HOMESTEAD EXCHANGE)
MINUTES OF THE BOARD OF DIRECTORS**

The regular meeting of the Ukiah Natural Foods Board of Directors was convened on Monday, April 21, 2025, at 5:34 PM at Ukiah Natural Foods.

BOARD DIRECTORS PRESENT: Tim Dolan (Treasurer), Angie McChesney (Vice President), Stephen Turner, Christine Rodrigues (Secretary), Ky Mayers, Tom Chandler, Stephen Groff, Gideon Burdick (President), Larry Mayfield

STAFF PRESENT: Lori Rosenberg (General Manager), Anne Wright (Accounting Manager)

President Burdick called the meeting to order at 5:34 P.M.

1. Introductions and Check-Ins:

2. Brief Announcements; Confirm Agenda:

Secretary Rodrigues **MOVED to approve the agenda as presented.** Seconded by Board Member Mayfield. **MOTION PASSED.**

Yes: Board Members;
 Burdick, Rodrigues, McChesney, Chandler, Mayers, Dolan, Groff, Mayfield, and
 Turner

3. Consent Agenda:

President Burdick **MOVED to approve the consent agenda with changes as presented.** Seconded by Board Member Mayers. **MOTION PASSED.**

Yes: Board Members;
 Burdick, Rodrigues, McChesney, Chandler, Mayers, Dolan, Mayfield, Groff,
 Turner

4. Board President Letter and Annual Report:

GM Rosenberg stated that there have been some exchanges on the letter that is to go out in the Annual Report. There was a conversation on the letter and thoughts about what needs to be changed. Vice President MChesney read the most recent letter out loud, too. The following changes will be revised within the letter: the percentage of shoppers, and remove budget information and then the letter will be ready.

5. Seating New Board Members:

Board Member Groff **MOVED to approve the reseating of Gideon Burkdick, Angie McChesney, and Chrisinte Rodrigues.** Seconded by Board Member Rodriguez. **MOTION PASSED.**

Yes: Board Members;
Burdick, Rodrigues, McChesney, Chandler, Mayers, Dolan, Mayfield, Groff,
Turner

6. Appointing Officers:

The following nominations and selections are as follows.

President - Gideon Burdick
Vice President - Angie McChesney
Secretary – Christine Rodrigues
Treasurer – Tim Dolan

Board Member Groff **MOVED to approve the selection of new board officers: President - Gideon Burdick, Vice President - Angie McChesney, Secretary – Christine Rodrigues, and Treasurer – Tim Dolan.** Seconded by Board Member Rodriguez. **MOTION PASSED.**

Yes: Board Members;
Burdick, Rodrigues, McChesney, Chandler, Mayers, Dolan, Mayfield, Groff,
Turner

7. 2024 Financial Review by Wegner & Associates:

Accounting Manager Wright stated that the budget was at a loss. We went over to Labor, we budgeted for a loss, and we had a loss. We have cut labor hours and costs, which is going well. Flat sales are the biggest problem. Treasurer Dolan stated that there is nothing surprising in the document, and things that we already know about, the notes within the document are really informative, with great data.

8. GM Report:

GM Rosenberg stated that next month, there will be rollouts of new foods and programs. We are fully staffed and hope that it stays that way. We have reduced labor hours and expenses within the first part of the year, limited overtime, and there have been a lot of changes within labor.

GM Rosenberg stated that within the report, there is an outline of an onboarding plan for the new GM. NGC will have an onboarding meeting with the new GM and review everything that NCG does.

GM Rosenberg and Accounting Manager Wright asked some administrative questions with

respect to accounts and the new GM.

9. Committee Reports:

Owner Relations Committee - Marketing Manager Boyd met with the committee, and a lot of the party that weekend.

Board Development Committee - Very short and quick meeting

Finance Committee - No report, and see the minutes

10. Committee Assignments:

The following committee assignments were made.

Finance Committee -

Tim Dolan – Chair / Tom Chandler / Steven Turner / Ky Mayers / (Gideon Burdick)

Board Development Committee

Christine Rodrigues – Chair / Steve Groff / Steven Turner / Larry Mayfield

Owner Relations Committee

Steve Groff - Chair / Ky Mayers / Larry Mayfield

GMEC / ETC

Gideon Burdick / Angie McChesney / Tim Dolan / Christine Rodrigues

Farmer Loan Committee

Angie McChesney – Chair / Larry Mayfield / Tom Chandler / Gideon Burdick

Board Member Rodrigues **MOVED to approve the above committee assignments as presented.**

Seconded by Board Member Chandler. **MOTION PASSED.**

Yes: Board Members;
 Burdick, McChesney, Rodrigues, Groff, Chandler, Dolan, Mayers, Mayfield, and
 Turner

11. Topics for Next Month:

- None Presented

12. Closing and Evaluation:

President Burdick adjourned the meeting at 7:11 P.M.

The next Meeting is on **May 19, 2025**, at Ukiah Natural Foods

Submitted by Erica Ramirez, Board Administrator