

**DRAFT - UKIAH NATURAL FOODS  
(A.K.A THE HOMESTEAD EXCHANGE)  
MINUTES OF THE BOARD OF DIRECTORS**

The regular meeting of the Ukiah Natural Foods Board of Directors was convened on Monday, January 16, 2023, at 5:31 PM at Ukiah Natural Foods.

**BOARD DIRECTORS PRESENT:** Leo Buc (President), Steve Oliveria (Secretary), Angie McChesney MaryLou Leonard (Vice President), Tim Dolan (Treasurer), and Larry Mayfield

**ABSENT:** Gideon Burdick

**STAFF PRESENT:** Lori Rosenberg (General Manager)

President Buc called the meeting to order at 5:31 P.M.

**1. Introductions and Check-Ins:**

**2. Brief Announcements; Confirm Agenda:**

Vice President Leonard **MOVED to approve the agenda.** Seconded by Board Member Mayfield.  
**MOTION PASSED.**

Yes: Board Members;  
Oliveria, Leonard, McChesney, Buc, Dolan, Mayfield

**3. Consent Agenda:**

Board Member Oliveria **MOVED to approve the consent agenda as presented.** Seconded by Board Member Mayfield. **MOTION PASSED.**

Yes: Board Members;  
Oliveria, Leonard, McChesney, Buc, Dolan, Mayfield

**4. Strategic Goals:**

President Buc screen-shared with the group and reviewed the boards' strategic goals. The board set out some prime concerns that would be completed over a two-year period. Each prime concern was reviewed.

**5. Escheatment List**

Vice President Leonard inquired about being able to absorb any of those funds back to the Coop, GM Rosenberg stated that this is not how the by-laws are written and it's not a loss to the Coop, we just maintain the equity of the uncashed PD check amounts. If we want to change this, then

we need to make bylaw amendments to the existing by-laws. Bylaw changes need to be voted on by the membership. The board development committee will discuss this at their next meeting.

Board Member Mayfield stated that the BDC recommends the board approve the escheatment list as presented.

Board Member Mayfield **MOVED to approve the escheatment list as presented.** Seconded by President Buc. **MOTION PASSED.**

Yes: Board Members;  
Oliveria, Leonard, McChesney, Buc, Dolan, Mayfield

## **6. GM Report**

Vice President Leonard inquired about why we are no longer advertising with Mendocino Voice. GM Rosenberg stated that the Marketing Manager has decided to switch this year and advertise with Mendo Fever.

Vice President Leonard inquired about the staff survey and if any useful information came from it. GM Rosenberg stated that we had a low response rate. Most of the results indicated that staff who took the survey like working at the Co-op and value all of the staff benefits.

GM Rosenberg stated that the kitchen had its first staff meeting and changes will be rolling out slowly. We are hiring a few more cooks as we have had some turnover there.

President Buc inquired about the increase in active member shoppers in December. GM Rosenberg stated that an increase of OA usage happened in December due to the holidays, people come in to shop for groceries, in addition to purchasing seasonal items and other specialty foods that we have during November and December.

GM Rosenberg stated that she has been working on parking lot lighting and that she is waiting to hear back from the Dry Cleaners owners to use their pole on their property to get solar up. There will be solar lights that will hopefully give the parking lot more lighting.

## **7. Elections/Recruitment**

The election timeline is they need to submit applications by 1/31. No applications have come in yet. March is the voting period for an election.

## **8. Committee Reports:**

Board Member Oliveria stated that ORC, the meeting was canceled for a week and then we had it the next week and no one showed up.

Board Member Mayfield stated that there is not much to share.

Board Member Dolan stated that we discussed the sales and what the year-end was looking like.

President Buc stated that GMEC will be meeting with Scott Ormerod to assist the board with the GM evaluation.

**9. Little Questions:**

GM Rosenberg inquired about how things were going with Scott Ormerod with her evaluation. President Buc stated that we are circling back around with him on it.

**10. Topics for Next Month:**

- Budget
- Patronage Dividends
- Elections

**11. Closing and Evaluation:**

President Buc adjourned the meeting at 6:45 P.M.

The next Meeting is on **February 20, 2022**

Submitted by Erica Ramirez, Board Administrator